

**TOWN OF MANSFIELD  
REGULAR TOWN BOARD MEETING  
HELD AT THE MANSFIELD TOWN HALL IN EDDYVILLE  
HELD ON NOVEMBER 20, 2017 AT 7:00 P.M.**

**PRESENT**

**Robert Keis, Town Supervisor  
Nancy Meeder, Councilwoman  
Greg Meyer, Councilman  
Robert Schmidt, Councilman**

**ALSO PRESENT**

**Brad Hurley, Highway Superintendent**

**ABSENT**

**Larry Johnson, Councilman**

**PLEDGE OF ALLEGIANCE TOWN BOARD MEETING BROUGHT TO ORDER**

After those present said the Pledge of Allegiance, Supervisor Keis brought the Town Board Meeting to order.

**MINUTES OF THE LAST MEETING/APPROVED**

After Town Clerk read the October 16, 2017 Town Board Meeting Minutes **A MOTION WAS GIVEN BY** Councilman Meyer, seconded by Councilwoman Meeder no opposed carried to approve the October Meeting Minutes by correcting on page 1, the amount of the Assessed Value for Fire Tax is \$121,869,632.00, on page 2 regarding State Land off California Hill Road, the sentence should read State Land is no longer land locked, as the State has purchased land that negates for a right of way. Also on page 2 the truck should read dump truck.

**SUPERVISOR'S AND TOWN CLERK'S FINANCIAL MONTHLY REPORTS/APPROVED**

After Supervisor Keis presented his monthly report and the monthly report of Town Clerk **A MOTION WAS GIVEN BY** Councilman Schmidt, seconded by Councilman Meyer no opposed approved carried to approve Supervisor's and Town Clerk's financial reports as reported.

Supervisor Keis stated that the Town is ending 2017 in better shape than last year, sales tax is \$89,000, there is additional CHIPS funding expected, the Town is picking up 1.3 million in tax assessment.

Also Supervisor Keis informed members of the Board that Town Assessor's 6 year term ends on December 31, 2018, he asked Board members to think about the two choices, to either reappoint Robin Pearl to another 6 year term or Cattaraugus County would like to go with County-Wide assessing.

Councilman Meyer questioned if the Town had any accident procedure policies in place and or are files kept of accident/incident reports, and what about insurance reporting. Superintendent Hurley replied that the Town Highway does not have an accident procedure policy. He noted that should equipment need any repairs, or breaks down highway employees are able to do the repair work.

**PAID FAMILY LEAVE**

With regard to paid family leave, Supervisor Keis informed Board members that municipalities have a choice of opting out but it is mandatory all others have to participate. Highway Superintendent Hurly commented that highway employees say they do not want to participate.

**CALIFORNIA HILL ROAD**

With regard to discussion regarding California Hill Road Supervisor stated that there is nothing new to report, currently the seasonal road is closed to traffic.

**PROCLAMATION FOR THE TOWN AMHERST NEW YORK 200<sup>TH</sup> ANNIVERSARY**

Supervisor Keis received a letter dated October 16, 2017 from the Amherst Bicentennial Commission. The Town of Amherst celebrates its Bicentennial in the year 2018. It is noted that Town of Amherst was officially created on April 10, 1819 from the part of the Town of Buffalo (later known as the City of Buffalo), has 125,000 residents, a total of 53.28 square miles, and is the largest Town of Erie County. The Commission asks for a letter of Proclamation from the Town and all municipalities to acknowledge the Town of Amherst on the occasion of their commemoration of their 200<sup>th</sup> Anniversary.

**PROCLAMATION FOR THE TOWN AMHERST NEW YORK 200<sup>TH</sup> ANNIVERSARY**

For approval **A MOTION WAS GIVEN BY** Councilwoman Meeder, seconded by Councilman Schmidt no opposed carried to RESOLVE to pass a RESOLUTION to mail a Proclamation letter to the Town of Amherst.

**BUDGET TRANSFERS/APPROVED**

After Supervisor Keis presented the following Budget Transfers in the General and Highway Fund to keep accounting books in balance. Board members voted **ON A MOTION GIVEN BY** Councilman Meyer, seconded by Councilman Schmidt no opposed carried to approve the budget transfers.

GENERAL

1670.4 Printing & Mailing	From 1990.4 Contingent	\$ 213.90
9730.7 Interest	From 1990.4 Contingent	\$ 620.00

HIGHWAY

5030.2 Machinery Eq.	From 5120.4 Bridges	\$ 2262.54
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**CATTARAUGUS COUNTY HEALTH DEPARTMENT**

Supervisor Keis received from Cattaraugus County Health Department notification regarding required minimum lot sizes codes for septic systems to achieve proper separation distances to drinking wells. Section 16.4.3 of the Sanitary Code of the Cattaraugus County Health District effective August 6, 2015, established a minimum lot size for construction of new onsite wastewater treatment systems.

**ARMSTRONG BROADBAND PROGRAM**

With regard to prior discussion regarding Armstrong Broadband, Supervisor Keis stated that he communicated with Armstrong and gave them dates of upcoming Board meetings, but has not heard back from them.

**AUDIT SUPERVISOR KEIS 3 CHECKING ACCOUNTS/APPROVED**

After Board members audited Supervisor Keis 3 checking accounts **A MOTION WAS GIVEN BY** Councilwoman Meeder seconded by Councilman Meyer no opposed carried to acknowledge and approve Supervisor Keis 3 checking accounts that were in balance as presented.

**AUDIT OF BILLS/APPROVED**

After Board members audited vouchers submitted for payment **A MOTION WAS GIVEN BY** Councilman Schmidt seconded by Councilman Meyer no opposed carried to pay the following billing statements submitted for payment.

General Fund Voucher Numbers 214 to 233 in the amount of \$16,574.94  
Highway Fund Voucher Numbers 165 to 178 in the amount of \$60,559.12

A motion to adjourn was given by Councilwoman Meeder seconded by Councilman Meyer at 8:05 p.m.

Respectfully Submitted,

Betty Jane Horning, Town Clerk