

**REGULAR TOWN BOARD MEETING  
HELD AT THE MANSFIELD TOWN HALL  
IN EDDYVILLE  
APRIL 16, 2018 AT 7:00 P.M.**

**PRESENT**

**Robert Keis, Town Supervisor  
Nancy Meeder, Councilwoman  
Larry Johnson, Councilman  
Greg Meyer, Councilman**

**ALSO, PRESENT**

**Brad Hurley, Highway Superintendent  
Robin Pearl, Town Assessor  
RaeAnn Engler, Department of Taxation and Finance**

**TOWN BOARD MEETING BROUGHT TO ORDER**

After all those present said the Pledge of Allegiance Supervisor Keis brought the April 16<sup>th</sup> Town Board Meeting to order.

**MINUTES OF LAST MEETING/APPROVED**

For approval of the March 19, 2018 Town Board Meeting **A MOTION WAS GIVEN BY** Councilwoman Meeder seconded by Councilman Meyer no opposed carried to approve the March Town Board Meeting Minutes as read.

**SUPERVISOR'S AND TOWN CLERKS FINANCIAL REPORTS**

After Supervisor Keis presented his financial reports and Town Clerk's financial reports **A MOTION WAS GIVEN BY** Councilman Meyer seconded by Councilwoman Meeder no opposed carried to approve the financial reports of Supervisor and Town Clerk.

**PROPERTY TAX AND ASSESSMENT**

Supervisor Keis invited RaeAnn Engler Real Property Analyst from the Department of Taxation and Finance and Robin Pearl, Town Assessor to attend the Board meeting. Supervisor Keis questioned the Town's Equalization Rate that has dropped 1 percent in a short time, he noted Town Assessor Robin Pearl keeps a good set of records, assessments are kept up to date annually along with parcel photos etc. Supervisor Keis asked what options does the Town have, to get the equalization rate back up to 100 percent. RaeAnn replied that the Town could do a reassessment project. It was noted that the last reval was done in 2009.

RaeAnn provided Board members with a booklet on Property Tax and Assessment Workshop that was reviewed with Board members. She explained the assessment functions for valuation. The State determines the equalization rate for each municipality, by analyzing the local assessment data and real estate market, which are the state's measure of each municipalities level of assessment. She noted that the State used the information gathered from the Towns Assessment data from 2015 to base their current equalization rate. Supervisor Keis along with Town Assessor Robin Pearl and Board members questioned the use of 2015 assessment data.

After discussion it was determined that RaeAnn would contact Albany for needed clarification.

It is noted that Supervisor received email from RaeAnn dated April 17, 2018 so stating that "The way the sales are added in Cattaraugus County are not a problem Nor is this due to an issue with miscoding quantity change, at least not on the assessor's part. Whatever variables are at play here, the shift in value should have been captured, but was not". Therefore, the Equalization Rate for the Town is at 100 percent.

**REVIEW CEMETERY BID**

Supervisor Keis was in receipt of a Cemetery lawnmowing bid proposal from Westside Handyman & Lawn Care, John Kinder, Erdman Hill, Little Valley. Mr. Kinder's total for the 2018 season is \$3,150.00. **A MOTION WAS GIVEN BY** Councilman Johnson seconded by Councilman Meyer no opposed carried to approve the Cemetery Mowing bid from John Kinder. It is noted that John Kinder provided a Certificate of Insurance.

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**SALT SHED**

With regard to continued discussion regarding a Salt Shed, Highway Superintendent reported that he should know something by June.

**HEAT SENSORS**

With regard to continued discussion regarding heat sensors for the highway garage, Superintendent Hurley reported that there was not an update at this time.

**BOARD OF ASSESSMENT REVIEW MEMBER**

Supervisor Keis stated that he is still looking for someone interested to serve on the Board of Assessment Review.

**AMISH AND WORKMENS COMP**

With regard to Workman's Compensations Coverage for the Amish Community, Supervisor Keis stated that as of this date he has not received a call back from Town Attorney.

**SOUTHERN TIER WEST CONFERENCE**

Supervisor Keis state that the Southern Tier West Conference will be held again this year at Houghton College May 9<sup>th</sup> those interested are to contact Supervisor Keis.

**HIGHWAY EMPLOYEE/KEN MINNEKINE RETIREMENT**

Superintendent Hurley stated he has planned a Retirement Party for Ken Minnekine, who has worked for the Town Highway Department 34 years. Superintendent Hurley invited Board members along with surrounding highway departments employees, said party to be held at the Highway Garage on Thursday April 26<sup>th</sup> at noon. Also Superintendent Hurley reported that he has hire two highway employees who are Caleb Snow who is a certified welder and Taylor Grinols who is active in the National Guard, and has a Class A license and can operate heavy equipment.

**GPI SERVICES BRIDGE NEW YORK**

With regard to the Bridge New York project Superintendent Hurley stated that it is an interesting project and hopefully the Town will know something by the end of summer.

**AUDIT FINANCIAL ACCOUNTS/APPROVED**

After Board members audited Supervisor Keis three checking accounts and two savings accounts **A MOTION WAS GIVEN BY** Councilwoman Meeder seconded by Councilman Meyer no opposed carried to acknowledge and approve Supervisor Keis books of accounts that were in balance as presented.

**AUDIT BILLS**

After Board members audit all bills submitted for payment **A MOTION WAS GIVEN BY** Councilman Johnson seconded by Councilwoman Meeder no opposed carried to approve to pay the following:

General Fund Voucher Numbers 67 to 74, 79 to 90 in the amount of \$2,633.71.

Highway Fund Voucher Numbers 59 to 74 in the amount of \$22,592.52, this amount was adjusted Voucher Number 74 DA5130.4 should have been recorded as \$607.76 not \$6007.76.

The meeting was adjourned by Councilman Meyer seconded by Councilman Johnson at 9:11 p.m.

Respectfully Submitted,

Betty Jane Horning, Town Clerk

