

**REGULAR TOWN BOARD MEETING
HELD AT THE MANSFIELD TOWN HALL
IN EDDYVILLE
FEBRUARY 19, 2018 AT 7:00 P.M.**

PRESENT

Robert Keis, Town Supervisor
Larry Johnson, Councilman
Greg Meyer, Councilman
Robert Schmidt, Councilman

ALSO PRESENT

Brad Hurley, Highway Superintendent

ABSENT

Nancy Meeder, Councilwoman

PLEDGE OF ALEGIANCE

MEETING BROUGHT TO ORDER

After all those present said the Pledge of Allegiance, Supervisor Keis brought the February 19, 2018 Town Board Meeting to order at 7:00 p.m.

MINUTES OF JANUARY 15, 2018 REGULAR TOWN BOARD MEETING COMBINED WITH THE ORGANIZATIONAL /APPROVED

After Town Clerk read the minutes of the January 15, 2018 Town Board Meeting Combined with the Organizational Meeting **A MOTION WAS GIVEN BY** Councilman Meyer seconded by Councilman Schmidt no opposed carried to approve the minutes as read.

SUPERVISOR'S AND TOWN CLERK'S MONTHLY REPORTS/APPROVED

After Supervisor Keis presented his monthly report and the monthly report of Town Clerk **A MOTION WAS GIVEN BY** Councilman Johnson seconded by Councilman Meyer no opposed carried to approve the monthly reports of Town Supervisor and Town Clerk as presented.

TOWN PICK-UP TRUCK

With regard to prior discussion regarding Highway Department's need for a new pick-up truck, Highway Superintendent Hurley obtained the following three price quotes:

Shults Auto, Jamestown NY submitted a quote for a 2018 Chevrolet Silverado 2500 HD, With plow, \$40,051.71

Emerling Ford, Springville NY submitted a quote for a 2018 Ford 250 Supercab Pickup/148, with plow \$43,100.00, rebate \$1,000.00

Rock City Chrysler Jeep Dodge, Little Valley NY submitted a quote for a Ram 2500 SLT Crew Cab with plow \$43,855.00

Highway Superintendent Hurley stated that he would like to keep the current pickup for highway employees to use for small jobs, it would take some of the abuse off the new pick-up truck.

Supervisor Keis stated that to keep from going in debt he would transfer \$40,000.00 from the General Fund Balance to the Highway Equipment Account No. DA3051.2, Councilman Schmidt expressed his concern to how this transfer would affect the General Fund Balance. Supervisor Keis replied if financed it would increase the Town debt which currently is in the amount of \$302,000.00

After discussion Board members duly voted unanimously on **A MOTION WAS GIVEN BY** Councilman Schmidt seconded by Councilman Meyer, to purchase the lowest pick-up truck bid submitted by Shults Auto in the amount of \$40,051.71.

SALT SHED/KENT ROAD BRIDGE

With regard to prior discussion regarding a Salt Shed Grant which Highway Superintendent Hurley was authorized to pursue at the meeting held January 15, 2018. Superintendent Hurley reported that a grant writer had already submitted four grant applications and all four were denied. Superintendent Hurley stated he would like to contact Senator Cathy Young for information, as the deadline for the grant applications is April 13, 2018.

Also, Superintendent Hurley discussed with Board members the Kent Road bridge, which Cattaraugus County DPW stated they would repair and maintain if the Town would take over Dublin Road. Superintendent Hurley stated he would like to pursue a State Grant to replace the bridge, instead

SALT SHED/KENT ROAD BRIDGE continued

of Cattaraugus County DPW taking over the bridge. Board members were in agreement for Superintendent Hurley to continue to pursue this option.

HEAT SENSORS IN HIGHWAY GARAGE

With regard to prior discussion regarding the installation of heat sensors inside the Highway Garage, Superintendent Hurley will continue to pursue additional information.

BID CEMETERY MOWING

With regard to the annual request for lawn mowing bid proposals **A MOTION GIVEN BY** Councilman Meyer seconded by Councilman Johnson no opposed carried to advertise in the Town's Official Newspaper the Ellicottville Times, whereby the Town of Mansfield is requesting bid proposals for the mowing of the Town's four cemeteries, lawns around the Highway Garage, Historical Building and Town Hall, bids are to be one price for the entire mowing season. Bids may be mailed to the Town Clerk in a sealed envelope clearly marked Mowing Bid or presented at the Town Board Meeting to be held March 19, 2018 by 7:00 p.m. at which time bid proposals will be publicly opened and read. Before submitting bid proposals please contact Supervisor Keis for details. The Town Board reserves the right to reject any or all bids.

BOARD OF ASSESSMENT REVIEW

Supervisor Keis stated that there will soon be an opening on the Board of Assessment Review, due to the pending resignation of Marilyn Hintz. Board members voted unanimously **ON A MOTION GIVEN** by Councilman Meyer seconded by Councilman Schmidt no opposed carried to advertise in the Ellicottville Times for a Town resident who may be interested in serving on the Board of Assessment Review. Those interested are to contact Supervisor Keis.

AUDIT TOWN JUSTICE'S BOOKS/APPROVED

After members of the Board conducted their audit of Town Justice Dale W. Baldwin's Court records for the fiscal year ending December 31, 2017, **A MOTION WAS GIVEN BY** Councilman Johnson seconded by Councilman Schmidt no opposed carried to Resolve to pass a Resolution whereby, Town Board members Robert Keis, Town Supervisor, Councilmen Larry Johnson, Greg Meyer, Robert Schmidt audited and examined Town Justice Dale W. Baldwin's court finance records and dockets that were in balance as presented. It is noted that Councilwoman Meeder was absent from this meeting.

TOWN HISTORIAN

Supervisor Keis, informed Board members that Sue Cross is interested to continue as Town Historian. After discussion **A MOTION WAS GIVEN BY** Councilman Meyer seconded by Councilman Johnson no opposed carried to appoint Sue Cross as Town Historian, effective immediately.

HOLIMONT/HOLIDAY VALLEY

With regard to Holimont and Holiday Valley projects, Supervisor Keis informed Board members that they were found to be in compliance, there is no action.

CODE ENFORCEMENT REPORT FOR 2017/APPROVED

The Board was in receipt of Gil Wiswall's 2017 Annual Report on Code Enforcement New York State Uniform Fire Prevention and Building Code. After review Board members voted **ON A MOTION GIVEN BY** Councilman Schmidt seconded by Councilman Meyer no opposed carried to accept Gil Wiswall's 2017 report.

HIGHWAY EMPLOYEE

Highway Superintendent Hurley informed Board members that he will be in need of a highway employee laborer due to the retirement of Ken Minnekine. Board members were in agreement to publish in the Ellicottville Times that the Town of Mansfield Highway Department is accepting applications for a laborer, applicant must have a Class B License when applying. Applicants are asked to contact Highway Superintendent Hurley for applications.

AUDIT OF FINANCIAL ACCOUNTS/APPROVED

After Board members audited Supervisor Keis three checking accounts **A MOTION WAS GIVEN BY** Councilman Meyer seconded by Councilman Johnson no opposed carried to acknowledge and approve Supervisor's three checking accounts that were in balance as presented.

AUDIT OF BILLS/APPROVED

After Board members audited the bills submitted for payment **A MOTION WAS GIVEN BY** Councilman Johnson seconded by Councilman Schmidt no opposed carried to pay the following:
General Fund Voucher Numbers 20-47 in the amount of \$2,592.40
Highway Fund Voucher Numbers 21-42 in the amount of \$28,973.94

A motion to adjourn was given by Councilman Meyer seconded by Councilman Schmidt at 8:35 p.m.

Respectfully Submitted,

Betty Jane Horning, Town Clerk