

**REGULAR TOWN BOARD MEETING
HELD AT THE MANSFIELD TOWN HALL
IN EDDYVILLE
SEPTEMBER 10, 2018 AT 7:00 P.M.**

PRESENT

**Robert Keis, Town Supervisor
Nancy Meeder, Councilwoman
Larry Johnson, Councilman
Greg Meyer, Councilman
Robert Schmidt, Councilman**

ALSO PRESENT

**Brad Hurley, Highway Superintendent
Joe Steger and Alissa Pioli
Mr. & Mrs. Max Fronzak**

MEETING BROUGHT TO ORDER

After all those present said the Pledge of Allegiance, Supervisor Keis brought the September Town Board Meeting to order at 7:00 p.m. Notice was given that this meeting would be scheduled one week earlier than normally scheduled third Monday meetings.

TOWN BOARD MEETING MINUTES AUGUST 13, 2018/APPROVED

For approval of the Town Board Meeting Minutes of August 13, 2018 **A MOTION WAS GIVEN BY** Councilman Meyer seconded by Councilwoman Meeder no opposed carried to approve the meeting minutes as read.

SUPERVISOR'S AND TOWN CLERK'S FINANCIAL REPORTS/APPROVED

After Supervisor Keis presented his monthly reports and the monthly reports of Town Clerk **A MOTION WAS GIVEN BY** Councilman Schmidt seconded by Councilman Meyer no opposed carried to approve Supervisor's and Town Clerk's reports as presented.

HART ROAD

Regarding continued discussion concerning road maintenance to the "y" on the Hart Road. Supervisor Keis informed those present that he had received a letter from Cattaraugus County DPW Mark Burr, Director of Engineering, along with a Survey Map Description of the Hart Road.

Supervisor Keis stated according to the documents the Hart Road was Recorded March 6, 1843 and signed by Commissioners A. B. Head, Clark Smith, Elisha C. Eddy and also signed by Town Clerk William H. Robinson. The Survey Map Description of the highway is consistent with the tax map. Supervisor Keis stated that the Town acknowledges that Town Highway will begin maintaining Hart Road to the "y".

Joe Steger expressed gratitude to the Town Board and Highway Superintendent Hurley for their time and research.

Highway Superintendent Hurley stated that he would do the best he can this year as winter weather is coming, and depending on time and money, he would get the road in shape.

Superintendent Hurley stated that regarding the placement of a dry-hydrant in the Tim O'Leary's pond located on the Hart Road, after Soil and Water inspection it is not recommended.

SALT SHED GRANT IN THE AMOUNT OF \$300,000.00

With regard to the construction of a Salt/Storage Building Supervisor Keis discussed with Board members, to advertise in the Ellicottville Times for bid proposals for its construction.

Supervisor Keis stated that the Town could apply for a \$300,000.00 short-term loan the amount of the Grant and use monies from the fund balance to pay for the Salt/Storage Building.

Board members agreed to authorize Highway Superintendent to advertise and accept bid proposals for a Salt/Storage Building.

Bid proposals are to be in a sealed envelope clearly marked Salt Shed. Bids may be delivered to the Highway Superintendent, mailed to the Town Clerk at the Mansfield Town Hall, 7691 Toad Hollow Road, Little Valley, or presented at a Special Meeting of the Town Board to be held on Monday, October 1, 2018 at 7:00 p.m. For further information and bid SPECS contact Highway Superintendent Brad Hurley at the Town Highway Garage between the hours of 6:00 A.M. to 3:00 p.m. Phone: (716) 699-2225.

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SALT SHED (continued)

It is noted that no other business would be conducted at the Special Meeting.

HEAT SENSORS

With regard to Heat Sensors for the Highway Garage, Supervisor Keis reported that, as of this date, he has not heard back from Allied Alarms, Jamestown. He noted that he would contact Town Engineer Mark Alianello.

TENTATIVE BUDGET FOR THE YEAR 2019

Supervisor Keis presented his Tentative Budget for the year 2019. He reviewed each line item with Board members. The total General Fund Appropriations and total General Fund Revenues for 2019 is in the amount of \$373,719.00. The Total Highway Fund Appropriations for 2019 and Revenues is in the amount of \$838,695.00. Supervisor Keis presented a balanced budget for the year 2019.

Supervisor Keis asked Board members to approve a 2 percent increase in pay for Highway Employees, as they did not get much of an increase last year, he noted that his budget is below the required 2 percent. For Board approval **A MOTION WAS MADE BY** Councilman Schmidt seconded by Councilwoman Meeder no opposed carried to approve the 2 percent increase in pay for Highway Employees.

After discussion Board members duly voted unanimously to approve Supervisor Keis Tentative Budget as presented and to make his Tentative Budget the Preliminary Budget for the year 2019.

For notice of a public hearing in the Town's Official Newspaper the Ellicottville Times **A MOTION WAS MADE BY** Councilwoman Meeder seconded by Councilman Schmidt no opposed carried, to schedule a Public Hearing on the Preliminary Budget for the year 2019 on Monday October 15, 2018 at 7:00 p.m.

PRELIMINARY BUDGET FOR THE YEAR NOTICE IS HEREBY GIVEN the Preliminary Budget for the Town of Mansfield fiscal year beginning January 1, 2019 has been completed and filed in the office of the Town Clerk, where it is available for inspection by any interested persons at all reasonable hours.

FURTHER NOTICE IS HEREBY GIVEN that the Town Board of said Town of Mansfield will meet and review said Preliminary Budget and hold a Public Hearing thereon at the Mansfield Town Hall in Eddyville, 7691 Toad Hollow Road, Little Valley at 7:10 p.m. on the 15 day of October 2018 and at such hearing any person may be heard in favor of or against the Preliminary Budget as completed, or for or against any item, items thereon, contained Pursuant to Section 113 of the Town Law. The following are the proposed salaries of the Town officials: Councilpersons, (4) \$9,400, Town Supervisor \$19,800, Budget Officer \$2,000, Town Justice \$9,690, Clerk/Collector \$18,575, Registrar of Vital Statistics \$500, Assessor \$11,763, Dog Control Officer \$2,500, Highway Superintendent \$51,500, Code Enforcement Officer \$9,000.00 Planning Board Members \$25.00 for each meeting attended.

Total Assessed Value Minus Exemptions, (Town Taxable) \$118,957,238

Total Exemptions, \$4,931,002

Assessed Value for Fire Tax is \$101,327

The estimated Town Property Tax Rate Per Thousand is \$5.55.

AUDIT FINANCIAL REPORTS

After Board members audited Supervisor Keis three checking accounts **A MOTION WAS MADE BY** Councilwoman Meeder seconded by Councilman Meyer no opposed carried to acknowledge and approve Supervisor Keis checking accounts that were in balance as presented.

AUDIT BILLS

After Board members audited general and highway vouchers submitted for payment **A MOTION WAS MADE BY** Councilman Schmidt seconded by Councilman Meyer no opposed carried to pay the following:

General Fund Voucher Numbers 185 to 196, in the amount of \$1,510.86

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VOUCHERS (continued)

Highway Fund Voucher Numbers 145 to 157 in the amount of \$16,477.28 It is noted that the Highway Fund balance was reduced by \$100.00 due to a NOCO billing statement error, Voucher number 150 the amount should read \$1,811.18.

A motion to adjourn was given by Councilman Schmidt seconded by Councilman Meyer at 8:47 p.m.

Respectfully Submitted,

Betty Jane Horning, Town Clerk